

## PALMETTO EXCEL, INC.

## **Board of Directors Meeting Agenda**

Palmetto Excel Board of Directors Meeting

Time: Sep 12, 2023 12:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

https://palmettogoodwill-org.zoom.us/j/89993371045?pwd=d1dMUERHeWttTjM5THYzcnVFdktXQT09

Meeting ID: 899 9337 1045

Passcode: 479196

One tap mobile

+19292056099,,89993371045#,,,,\*479196# US (New York)

+13017158592,,89993371045#,,,,\*479196# US (Washington DC)

CALL TO ORDER Call Meeting to Order for Palmetto Excel, Inc Michael Saboe, Chair

ROLL CALL Stephanie Krug

CONSENT AGENDA Approval of the Consent Agenda Michael Saboe

FINANCIAL REPORT July Monthly Financial Report Andrew Shelton

Jackie Draws

GOVERNANCE COMMITTEE Proposed Slate of Officers

Lee Deas

MOTION TO APPROVE

Lee Deas - Chair

• Amy Mims - Vice Chair

• Chris Harvey – Treasurer

Vacant - Secretary

BYLAWS AMENDMENT

UPDATE

**EXCEL DIRECTOR** 

REPORT

Michael Saboe

Dr. Ruth Chambers-Turner/

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Elliot Smalley

ement Michael Saboe

## **NEW BUSINESS**

1. PROCUREMENT GUIDELINES

MOTION TO APPROVE

In an effort to better align with state procurement guidelines, adjust formal competitive bid threshold from \$20,000 to \$25,000 in financial policies and procedures

- From: Palmetto Excel requires 3 quotes for goods or services over \$2,500 and a formal competitive bid process for goods or services over \$20,000.
- To: Palmetto Excel requires 3 quotes for goods or services over \$2,500 and a formal competitive bid process for goods or services over \$25,000.

## 2. SMART BOARD PURCHASE

Recommendation to purchase smart boards from Goodlife (three quotes were received).

Dr. Ruth Chambers-Turner 3. ELLIOT SMALLEY SALARY

Recommendation for Excel budget to cover 50% of Elliot Smalley's salary this fiscal year (July 1, 2023-June 30, 2024)

Michael Saboe

MOTION TO APPROVE

4. INSURANCE PURCHASE

Insurance Purchase

**Jackie Draws** 

MOTION TO APPROVE

ACTION ITEMS/NEXT

**STEPS** 

ADJOURN Michael Saboe