

## PALMETTO EXCEL BOARD MEETING MINUTES

Zoom Video Conference

Nov 21, 2023

4:00 pm

### ROLL CALL

Board Members present: Michael Saboe, Fran Welch, Brian Itzkowitz, Lee Deas, Chris Harvey, Amy Mims, Herbert Drayton, III, Erica Wright

Board Members Absent: Kellye Whitaker, Diana Saillant

Staff present: Elliot Smalley, Dr. Ruth Turner, Tina Marshall, Jackie Draws, Andrew Shelton, Elliot Smalley, Stephanie Krug, and guest, Thomas Barlow with Halligan, Mahoney & Williams, PA

### CALL MEETING TO ORDER

M. Saboe called the meeting to order and asked if there were any questions or concerns with the October meeting minutes. Hearing none, he asked for a motion to approve the Consent Agenda.

### APPROVAL OF THE CONSENT AGENDA

**H. Drayton, III** made a motion to approve the Consent Agenda as presented. **E. Wright** seconded the motion. Motion passed unanimously.

### STUDENT SPOTLIGHT

Katrina Simmons shared her educational journey and the impact Excel has made in her life.

### FINANCIAL REPORT

Andrew Shelton provided a year-to-date financial report through October 31, 2023.

- Balance Sheet Cash Account total: \$500k
- Annual deficit of \$9600 and surplus of \$499k
- Total Expenses: \$117k (operational costs)
- Excel currently is on a fiscal calendar year; The board was asked to move to a July 1 to June 30 fiscal year to align with the Charter District's fiscal calendar.

### MOTION FINANCIAL REPORT

**A. Mims** made a motion to accept the financials as presented. **L Deas** seconded the motion. The motion passed with unanimous vote.

### MOTION CHANGE IN FISCAL CALENDAR

**E. Wright** made a motion to change the fiscal reporting from a calendar year to a July 1 to June 30 fiscal calendar. **A. Mims** seconded the motion. The motion passed through unanimous vote.

### SCHOOL REPORT

**E. Smalley** provided the following report:

- Enrollment goals: 150 is the goal, current enrollment is 173

- First graduate: Yolandra Patrick received Farm Tech certification and HS Diploma
- Ruth attended the Leaders Conference; Chris Neeley opened with Katrina Simmon’s story
- Excel received the approval to move to Bldg. 100 on the Trident Tech campus; more classrooms and common space; will be presenting the new lease to the board
- Submitted two letters of intent (non-binding) to open two new schools (Sumter, Florence/Darlington)
- Dr. Turner added to the report. Term 2 ends February 28, will have a hand full of graduates; graduation date will be provided to the board

**MOTION**  
**SCHOOL MOVE**  
**NEW BUSINESS**

**F. Welch** made a motion to pursue the move to Bldg. 100 on the Trident Tech campus. **A. Mims** seconded the motion. Motion carried through unanimous vote,

**B. Itzkowitz** recapped the previous conversation around Elliot Smalley’s move to Excel; current recommendation is for 50% of his salary to come from Excel beginning Jan 1, 2023 and until the expansion and funding is approved. (July 2024) At that time, 100% of Elliot’s salary will be covered by Excel.

**MOTION**  
**ELLIOT SMALLEY’S SALARY**

**H. Drayton, III** made a motion to approve moving 50% of Elliot Smalley’s salary to Excel beginning Jan 1, 2024 and until July 1, 2024 at which time his salary will be covered 100% under Excel. **L. Deas** seconded the motion. Motion passed through unanimous vote.

**ACTION**  
**ITEMS/NEXT STEPS**

1. **L. Deas** is proposing a board retreat on Jan. 16 from noon to 5:00 followed by a board social for Excel and Palmetto Goodwill Board of Directors. Lee will follow up with alternate dates for consideration, topics, etc. (maybe a doodle poll)
2. Add Board Retreat to the December meeting agenda

**ADJOURNMENT**

With no new business, **M. Saboe** adjourned the meeting.