



PALMETTO EXCEL, INC.
Board of Directors Meeting Agenda

Palmetto Excel Board of Directors Meeting
Time: Sep 12, 2023 12:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://palmettogoodwill-org.zoom.us/j/89993371045?pwd=d1dMUERHeWttTjM5THYzcnVFdktXQT09>

Meeting ID: 899 9337 1045

Passcode: 479196

One tap mobile

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+13017158592,,89993371045#,,,,*479196# US (Washington DC)

CALL TO ORDER	Call Meeting to Order for Palmetto Excel, Inc	Michael Saboe, Chair
ROLL CALL		Stephanie Krug
CONSENT AGENDA	Approval of the Consent Agenda	Michael Saboe
FINANCIAL REPORT	July Monthly Financial Report	Andrew Shelton Jackie Draws
GOVERNANCE COMMITTEE	Proposed Slate of Officers	Lee Deas
MOTION TO APPROVE	<ul style="list-style-type: none">• Lee Deas - Chair• Amy Mims – Vice Chair• Chris Harvey – Treasurer• Vacant - Secretary	
BYLAWS AMENDMENT UPDATE		Michael Saboe
EXCEL DIRECTOR REPORT		Dr. Ruth Chambers-Turner/ Elliot Smalley
NEW BUSINESS	In an effort to better align with state procurement guidelines, adjust formal competitive bid threshold from \$20,000 to \$25,000 in financial policies and procedures	Michael Saboe
1. PROCUREMENT GUIDELINES		
MOTION TO APPROVE	<ul style="list-style-type: none">• From: Palmetto Excel requires 3 quotes for goods or services over \$2,500 and a formal competitive bid process for goods or services over \$20,000.• To: Palmetto Excel requires 3 quotes for goods or services over \$2,500 and a formal competitive bid process for goods or services over \$25,000.	
2. SMART BOARD PURCHASE	Recommendation to purchase smart boards from Goodlife (three quotes were received).	Dr. Ruth Chambers-Turner
MOTION TO APPROVE		

3. ELLIOT SMALLEY SALARY Recommendation for Excel budget to cover 50% of Elliot Smalley's salary this fiscal year (July 1, 2023-June 30, 2024) Michael Saboe

MOTION TO APPROVE

4. INSURANCE PURCHASE Insurance Purchase Jackie Draws

MOTION TO APPROVE

ACTION ITEMS/NEXT STEPS

ADJOURN Michael Saboe