



**PALMETTO EXCEL BOARD
MEETING MINUTES**

Zoom Video Conference

July 11, 2023
12:00 pm

ROLL CALL

Board Members present: Michael Saboe, Amy Mims, Lee Deas, Chris Harvey, Kellye Whitaker, Diana Saillant, Fran Welch, Herbert Drayton, III, Brian Itzkowitz

Staff & Consultants present: Jackie Draws, Elliot Smalley, Dr. Ruth Turner, Tina Marshall, Andrew Shelton, Stephanie Krug and Sarah Thomas

CALL TO ORDER

M. Saboe called the meeting to order and opened the floor for introductions of new Excel team members.

CONSENT AGENDA

M. Saboe asked if there were any corrections or concerns with the May meeting minutes. Hearing none, he requested a motion to approve the Consent Agenda.

MOTION TO APPROVE

D. Saillant made a motion to approve the Consent Agenda as presented. L. Deas seconded the motion. Motion passed unanimously.

FINANCIAL REPORT

Andrew Shelton provided a financial report for the month of June and below are items of note:

- \$57k incurred in June
- \$416k in expenses to date
- \$583k in funds remaining from commerce funds
- Status of state funding: not yet received-E. Smalley is in contact with the charter district finance team
- In the process of updating the financial reporting template-hope to be complete by next meeting

MOTION TO APPROVE

C. Harvey made a motion to approve the June financials as presented. A. Mims seconded the motion. Motion passed unanimously.

**GOVERNANCE
COMMITTEE REPORT**

L. Deas provided an update on Governance Committee meetings. Highlights of the report are below:

- K. Jarrett (PGW Board Member) has agreed to join the Excel Board; Erica Wright has been approached but has not yet committed
- Will be submitting additional names for consideration at or before the next Excel Board meeting
- Excel Bylaws are under review with edits underway to update board structure to ensure alignment with the charter district; two year board officer terms,

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staggered terms for board members, broadcasting of meetings and other charter district requirements

- Proposed bylaw changes to be voted on at the August Excel board meeting
- M Saboe will engage an advisor to guide the board through charter law to ensure compliance
- Recruit/assign members to Finance and Governance Committees by next meeting
- Would like to move board meetings to the Excel space on the TTC campus starting with the August meeting
- Proposed Slate of Officers to be voted on during the August board meeting as follows:
 - Immediate Past Chair, Mike Saboe
 - Chair, Lee Deas
 - V. Chair, Amy Mims
 - Treasurer, Chris Harvey
 - Secretary, Vacant

School Director, Dr. Ruth Turner provided an update on the Excel School, below are highlights from the report out:

SCHOOL DIRECTOR REPORT

- Need to hire one teacher
- Student Recruitment status: 1,052 applicants of which 892 are SC residents; 135 students completed enrollment as of 7/10/2023; will over enroll to ensure the 150 student goal is met
- Upcoming events: Frankie's Fun Park Celebration & Recruitment on 7/21 from 6p – 8p; Ribbon Cutting and Block Party at TTC on 8/17 from 4p – 8p
- Upcoming earned media: Post & Courier interview and Raphael James interview
- District Training: required training on Director Evaluation will be attended by M. Saboe, L. Deas or A. Mims
- Requested authorization from the board to purchase Computer Lab Devices and Chrome Books at a cost of approximately \$30k (included in the approved budget)

MOTION TO APPROVE H. Drayton made a motion to approve the purchases of computer lab devices and chrome books. A. Mims seconded the motion. Motion passed unanimously.



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NEXT STEPS

- Need dates from Indy for a facility tour

ACTION ITEMS

- Edit bylaws to be presented for adoption at the August meeting
- Present slate of officers at the August meeting
- Engage advisor on charter law

ADJOURNMENT

M. Saboe adjourned the meeting.